

# WEST VIRGINIA BOARD OF DENTISTRY

## MINUTES

**Dates:** January 13 & 14, 2023

**Location:** Embassy Suites  
300 Court Street  
Charleston, WV 25301

**Members Present:** John E. Bogers, DDS, President  
William A. Klenk, Secretary  
Terry L. Coatney, Citizen Member  
David G. Edwards, DDS  
Lewis D. Gilbert, DDS  
Stan W. Kaczkowski, DDS  
Kimberly A. Lowe, RDA  
Gina M. Sharps, MPH, BSDH  
S. Vincent Veltri, DDS

**Staff Present:** Mrs. Susan M. Combs, Executive Director

**Board Counsel:** Ms. Joanne Vella, Assistant Attorney General (1/13)

### January 13 & 14, 2023

The Complaint Committees met to review complaints and disciplinary matters with no decisions or votes being made.

The Board's President, Dr. Bogers, determined this meeting was properly noticed with the Secretary of State's office and a sufficient number of members were in attendance to constitute a quorum. The quorum was determined by the presence of the nine sitting Board members. Therefore, the meeting of the West Virginia Board of Dentistry was called to order.

The next order of business was the meeting notice to the Secretary of State which was distributed for information purposes only.

The next order of business were the minutes from the October meeting. Upon motion by Dr. David G. Edwards, and properly seconded by Dr. S. Vincent Veltri, and unanimously passing the minutes were approved.

The next order of business was the general legislative discussion. The Board reviewed Senate Bill 699 from the 2022 session, which was taken for information purposes. The Board reviewed the modifications to 5CSR15, Dental Recovery Networks, which were requested by the Rule Making Review Committee, which was taken for information purposes only. The Board

reviewed information concerning the development of the Dental Licensure Compact by the Council of State Governments, which was taken for information purposes only at this time. The Board will discuss future rule making during their Spring meeting.

The next order of business was a discussion of the State of Emergency for COVID being lifted. During the State of Emergency certain continuing education requirements were suspended, including the necessity for live personal attendance courses and in-person CPR courses. After a short discussion, Dr. Stan W. Kaczkowski, made a motion to accept online courses for the current CE period, as we are mid-way through it, and go back to the rule as written at the beginning of the period starting February 1, 2024. Dr. S. Vincent Veltri seconded the motion, which passed unanimously.

The next order of business were regional board issues including Regional Board reports and representation. The Commission on Dental Competency Assessment - Western Regional Examining Board - Council of Interstate Testing Agencies (CWC) annual meeting in January 2024 will be virtual. An in-person meeting will be held in September 2024 in Louisville, KY. Dr. David G. Edwards was appointed to the American Association of Dental Boards (AADB) By Laws Committee for a one year term.

The next order of business were the financial and pcard reports, which includes the Ghost Travel report, with all board members having the opportunity to review the PCard logs, documentation and receipts at this time. Dr. Stan W. Kaczkowski made a motion to accept the reports as distributed. Dr. William A. Klenk seconded the motion, which passed unanimously.

The next order of business was an update concerning the licensing software development with GL Solutions. Currently the Board has three projects started or in the requirements gathering stage. These include updating all initial dental and hygiene applications, an online initial application for Corporations, an online initial application of PLLCs. Future projects include, online license verification request, an online complaint form, add survey questions to online renewals, as well as the ability to request and pay for other requests online such as rosters. The Board discussed a workforce survey, which is connected to licensure renewals. The Board will continue to consider whether to insert the questions into the online renewal forms or to use a link to forward the licensee to a survey on another site.

The next order of business were the Board of Risk and Insurance Management related safety requirements, wherein provided safety documentation were reviewed.

The next order of business were newsletters and publications, which were taken for information purposes, from the following: The American Board of Oral & Maxillofacial Surgeons and the WV Dental Association.

The next order of business were future meetings, which included the Southern Conference of Dental Deans and Examiners, and WV Dental Association meetings in January 2023; and the WV Board of Dentistry Calendar. The Board decided to have the fall meeting in Parkersburg, WV, on October 27 & 28, 2023.

At this time the President announced the need for an Executive Session to consider matters under provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsection (4) concerning personnel and licensure issues. Dr. David G. Edwards made a motion to go into Executive Session, Dr. Lewis D. Gilbert seconded the motion, which unanimously passed. Thereafter, the Board came back into general session upon motion by Dr. Samuel V. Veltri, properly seconded by Ms. Kimberly A. Lowe, and unanimously passing.

The next order of business was the hiring of In-House Counsel for the Board. Dr. David G. Edwards made a motion to hire Amy A. Osgood as In-House Counsel in a temporary position and negotiate an hourly rate. Dr. Lewis D. Gilbert seconded the motion, which passed unanimously.

The next order of business was a review of the Dental Recovery Network (DRN) Performance Measures. Mike Brown, Executive Director of the DRN appeared before the Board and went over the performance measures and answered any questions asked.

The next order of business was an application for reinstatement of a dental license submitted by Dr. Antoine E. Skaff. Dr. S. Vincent Veltri made a motion to deny the reinstatement of license. Dr. David G. Edwards seconded the motion, which unanimously passed. The applicant will be notified of the denial by Order of the Board, which will be reviewed by the Board at its next meeting.

The next order of business was a request to withdraw a specialty by Dr. Matthew Harper and return to general dentistry license only. Dr. David G. Edwards made a motion to allow Dr. Harper to withdraw his specialty designation. Dr. Stan W. Kaczkowski seconded the motion, which unanimously passed.

At this time the President announced the need for an Executive Session to consider matters under provisions contained in Chapter 6, Article 9A, Section 4, not limited to, but primarily for those contained in Subsections (4) and (6), specifically to review complaints, and investigations. Dr. David G. Edwards made a motion to go into Executive Session, Dr. Lewis D. Gilbert seconded the motion, which unanimously passed. Upon motion by Dr. David G. Edwards, and properly seconded by Dr. S. Vincent Veltri and unanimously passing, the Board recessed until Saturday, January 2023 at 8:30 am.

### **January 14, 2023**

The morning started with an Executive Session to review complaints and investigations. Dr. Samuel V. Veltri recused himself during certain discussions during Executive Session. Thereafter, the Board came back into general session upon motion by Dr. S. Vincent Veltri, properly seconded by Mrs. Gina Sharps, and unanimously passing.

The next order of business was the consideration of recommendations by the complaint committees of the Board. Upon motion by Dr. David G. Edwards, and properly seconded by Dr. William A. Klenk, and unanimously passed, the Board approved the committee recommendations.

At this time the Board adjourned upon motion by Dr. David G. Edwards, properly seconded by Dr. S. Vincent Veltri and unanimously passing with the next regular meeting scheduled for March 31 & April 1, 2023, at Oglebay Resort, Wheeling, West Virginia.